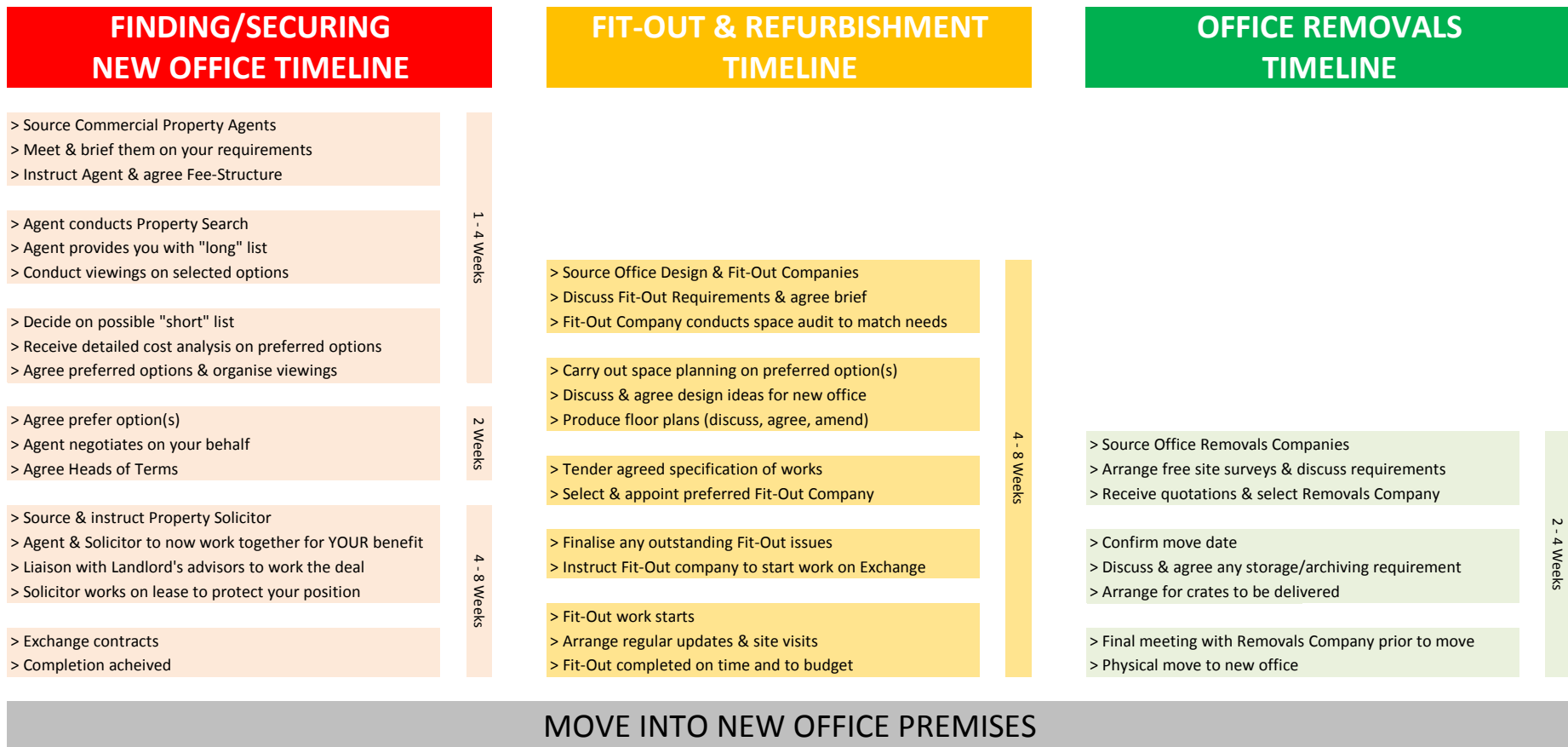




# The resource for Moving Office

The Moving Office process is complicated and involves many moving pieces. There's a lot to do so the earlier you start the greater the chance of achieving a positive outcome. It's impossible to plan too far ahead - but this guide outlines the necessary Timelines and Actions required to conduct a successful office move within a 4-6 month period PROVIDED that you have the RIGHT PROFESSIONAL team on board.



**Notes:**

Please note that these timeframes are all approximate and they can vary dependant on your specific circumstances.

Working with the RIGHT professional team for the component parts of your office move is THE single most important MUST DO for a successful office move.

[www.HelpMovingOffice.co.uk](http://www.HelpMovingOffice.co.uk) gives you access to independently sourced & accredited companies that can ensure your office move happens on time, to budget & stress free.

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